

## Sparkplug Steering Committee Minutes

September 24, 2020

### Agenda

Agenda Topics	Moderator	Minutes
Approve Minutes of the September 10, 2020 Call	Frédéric	5
Specification project and TCK: status update	Wes Johnson	10
September 23 webinar postmortem and next steps	Jeff	15
Membership pipeline	Arlen	15
Community meeting	Frédéric	5

### Attendees

Jackie Eldridge (Inductive Automation)  
Kristine Zukose (Inductive Automation)  
Frederic Desbiens (Eclipse Foundation)  
Don Pearson (Inductive Automation)  
Arlen Nipper (Cirrus Link Solutions, Chair)  
Sharon Corbett (Eclipse Foundation)  
Jeff Knepper (Canary Labs)  
Mao Huang (ORing Industrial)  
Ian Skerrett (HiveMQ)  
Todd Anslinger (Chevron)  
David Grussenmeyer (Inductive Automation)  
Ioana Maftai (Eclipse Foundation)  
Wes Johnson (Cirrus Link)

## Absent:

Paul Buck (Eclipse Foundation)

## Minutes:

Objection to approving the last meeting minutes: None

Resolved, the Minutes of the September 10, 2020 Steering Committee Minutes were unanimously approved.

Objection to recording meeting minutes 9/24: None

Resolved, the Meeting of September 24, 2020, will be recorded.

## Topics:

### Specification Project and TCK

The committee started their bi-weekly calls to discuss what needs to be done and start work on the specification project. Cirrus Link will be taking the leading role with this project since they are the most familiar with what it is intended. Cirrus Link will be putting together a list of hard requirements to have a guide for the changes to come to the specifications in the next coming months, and to be able to track and prioritize work to be done.

Wes mentions that we should all continue to urge people to join, to help work on the development of the specification project and TCK.

### September 23rd webinar postmortem & next steps

The event was very successful, attendance was high. There were 353 people registered, 194 attended live, and 65 replayed at a later time.

The members agree that in the future maybe a demoed call to action would be beneficial. The members agree to have all the recordings on YouTube but we should have just one video to focus on the website. As for the September webinar Jeff will break the hour long video into four or five, 5 minute sessions. The members agree that this would be easier and more appealing for people to be able to view and digest.

### Membership Pipeline

Intel will now be joining the Sparkplug Working Group Committee. Members discussed active leads and where they stand and some possible new prospects. Members also discussed University Engagement and some leads regarding schools and programs.

Members all agree that we will have the membership pipeline discussion in the beginning of our agenda for the Sparkplug Working Group meetings.