OSGi Working Group Steering Committee
Agenda & Minutes

2020-12-10   December 10, 2020 15:00 UTC

Attendees

Company		Primary Representative		Alternate Representative		Secondary Alternate
Adobe#	X	David Bosschaert	X	Carsten Ziegeler		
Aicas*	X	Dr. James Hunt		Vladimir Nikolov		
Azul#	X	Geertjan Wielenga		Marc Maathuis		
Bosch.IO*	X	Kai Hackbarth		Dirk Slama		
Committer Member		None present				
Data in Motion*	X	Jürgen Albert	X	Mark Hoffmann		
Eurotech#	X	Robert Andres				
IBM*	X	Dan Bandera	X	BJ Hargrave	X	Tom Watson
Liferay+	X	Raymond Augé				
Makewave*	X	Christer Larsson				
Software AG+		Udo Hafermann		Todor Boev		

 * Strategic Members, + Participant Members, # Guest

Quorum - A simple majority of the committee members shall be necessary to constitute a quorum for the transaction of business, except that when the number of members shall be an even number, one-half of the members shall constitute a quorum

Eclipse Foundation

- Paul Buck, VP, Community Development, Eclipse Foundation;
- Sharon Corbett, Eclipse Manager, Intellectual Property;
- Wayne Beaton, Director of Open Source Projects;
- Paul White, Vice President, Member Services

December 10, 2020

Agenda Topics	Moderator	Minutes
Introduce Dan Bandera as the interim chair of the Steering Committee & Kai Hackbarth as the interim chair of the Spec Committee	Dan	
OSGi working group membership update	Dan	
Governance	Sharon/Dan	
Steering committee responsibilities	Sharon/Dan	
Approve the draft working group charter	Dan	
Overview of the OSGi project proposals	BJ	
Introduce EFSP and formation of the Specification Committee	Wayne/BJ	
Schedule Steering Committee meeting in January and decide on cadence	Dan	

Dan: Introduced himself as the Interim Steering Committee Chair until the first election cycle, election dates in the Working Group (WG) Charter; WG Steering Committee primary representative from IBM.

Kai: Introduced himself as the Interim Specification Committee Chair; WG Steering Committee primary representative from Bosch

Dan: Confirmed the WG Strategic Members listed and present have executed necessary Eclipse agreements.

Dan: Explained how the Steering Committee could add Participant member seats to the WG Committees; Answered James's questions on more detail on seat creation, and how Participant seats are assigned (elected) - cited the WG Charter information.

Paul White: Explained that it was up to the Steering Committee on how to (the process of) assign Alternates.

Dan: Gave general overview of Steering and Specification Committee responsibilities

Sharon: Gave a more detailed presentation of the WG Governance and responsibilities, emphasised the vendor-neutral policies of the Eclipse Foundation; WG must follow all Eclipse Foundation policies, including those cited in the WG Charter.

- Dan emphasised the attendance requirements for voting which require being a "member in good standing"; this is different from the policy of the former OSGi Alliance.
- Paul White explained that a proxy could be assigned by a member prior to a given meeting for the member to fulfill attendance requirements, and that a member's alternates can also fulfill the attendance requirements.

Sharon also explained the WG voting process, communications channels available, and mailing lists available.

Link to Sharon's presentation:
https://drive.google.com/file/d/1b_d4gPzjCE0go_hOPe_bXJZuRrhKf318/view?usp=sharing

*** Robert Andres of Eurotech joined the meeting at 15:27 UTC ***

Dan: Gave an overview of the draft Eclipse OSGi Working Group Charter.
Noted that all current Strategic members are present for this meeting.
Highlighted the WG seat allocation.
Called for a vote to approve the Eclipse OSGi Working Group Charter; there were no objections nor abstentions; **the Charter was approved by unanimous consent.**

BJ: Provided an overview of the OSGi Specification Project
  Links were provided to the project and the project proposal was shared on screen
  Noted that in the Eclipse processes there is no longer a singular "reference implementation"
  - Tom asked how project committers were covered on pull requests from contributors, and
  - Wayne explained it is covered by the Eclipse Contribution Agreement (ECA).

BJ: Provided an overview of the OSGi Technology Project
  Explained that although an Eclipse open source project it is not governed by the OSGi WG; and explained that it would be used to created OSGi related materials that do not require specifications
    Tom asked where new compatible implementations should be created for those OSGi specifications which do not have an implementation in an acceptable open source project [e.g., Eclipse Equinox, Apache Felix, Apache Aries];
  BJ specified that they should be created in the OSGi Specification Project.

Wayne: Gave an overview of the Eclipse Foundation Specification Process (EFSP) using a slide presentation which was shared on screen.
  Noted that all Reviews (Creation, Progress, and Release) required a Specification Committee ballot;
  David asked if licenses other than EPL (like Apache) could be used and Wayne said Apache could be used and noted he will update his slides
  Link to slides

Dan: Led a discussion of the schedule for future Steering Committee meetings (time of day, day of week, frequency); it was agreed to hold the meetings on Thursdays at 15:00 UTC starting in January 2021, with the exception of the next meeting to be held on Tuesday, January 12, 2021; the frequency would be weekly until the end of February 2021, at which time the Steering Committee will reconsider the necessary frequency for subsequent meetings.

MEETING ADJOURNED AT 16:00 UTC

Items tabled for future Steering Committee meetings:
- What to do with WordPress OSGi website - https://www.osgi.org/ ?
  Existing hosting agreement expires in March, 2021
- Logo Rebranding
- Introduce 2021 Program Plan (Example) and Budget (Example) Requirement