Draft minutes - Steering Committee Meeting - October 20, 2020

Rules
1. DO NOT EDIT AGENDA. This is the responsibility of the meeting moderator with input from the steering committee and community. Agenda items should be discussed in the mailing list/forum or in prior Steering Committee meetings first.
2. Prefer comments occur in mailing lists/forums.
3. Document editing is enabled for community to add themselves to list of community contributors

Tweeted pic here, recording here, meeting minutes folder here

Meeting Attendees	
Steering Committee (Quorum = 3, Supermajority = 4)	**Community** (Name, organization)
Atlanta JUG - **Summers Pittman**, **Vincent Mayers** IBM - **Kevin Sutter**, **Emily Jiang** Jelastic - **Ruslan Synytsky**, Tetiana Fydorenchyk Red Hat - **John Clingan**, **Roberto Cortez** Tomitribe - **David Blevins**, **Amelia Eiras** Committer Member: TBD **Eclipse Foundation** Paul Buck Sharon Corbett Ivar Grimstad Tanja Obradovic	● Edwin Derks (Ordina) ● Martin Stefanko (Red Hat) ● Michael Redlich (Garden State Java User Group - formerly ACGNJ Java Users Group) ● Andy McCright (IBM) ● Rudy De Busscher ● Ed Bratt (Oracle) ● Emerson Castaneda

Agenda Item	Minutes
Past meeting minutes approval	N/A

Vote: MicroProfile Working Group Charter Approval	**Vote** | Atlanta JUG	+1
IBM	+1
Jelastic	+1
Red Hat	+1
Tomitribe	+1	
Vote: MicroProfile Specification Process Approval	**Vote** | Atlanta JUG	+1
IBM	+1
Jelastic	+1
Red Hat	+1
Tomitribe	+1 | ● Paul to work with Wayne to put the MPSP in a more proper location. ● David to create micoprofile-wg repo in microprofile github organization ● Will move charter MPSP to the micorprofile-wg repo ● Other working group-related documents will also be hosted in this repo.

Ballot Initiation: Convert MicroProfile to a Specification Project	● Per the EFSP/MPSP, a 7-day ballot is required to create a specification project.
	● Draft ballot resolution
	● Ballot to be run by Eclipse Foundation
	● Upon MicroProfile becoming a specification project, Individual committers that do not have their individual participation agreement signed will have their commit rights suspended.
	  ○ EMO will work with individual participants that need to sign individual participation agreements
	  ○ Two individual participants have signed a participation agreement. A third is in progress.
	  ○ There are a total of 8 individual committers
	● Voted for the EMO to run the ballot. Ballot begins ASAP.
	● This will allow MicroProfile 4.0 release to proceed if ballot

	passes
- Ballot Initiation discussion - Committer Member	Community Discussion Question on number of committer members ● Agreed on a single committer ● Community holds committer accountable ● Voting mechanism to provide guidance TBD ● Edwin Derks is participating in the ballot
- Ballot Initiation Preparation: MicroProfile 4.0	● Latest Schedule ○ Not discussed
MicroProfile 4.0 Preparation, Dry Run	● Not discussed
Next Steering Committee call	[Summers will send an email to find a volunteer organizer via the mailing list]
Parking Lot - MicroProfile 4.0 - Platform specification or marketing release? - Specification Checklist status (PR) - Format of compatibility certification request	
End Steering Committee meeting. Start community meeting (link).	