

Eclipse IDE Working Group - May 18, 2021

Agenda Topics	Moderator	Minutes
Review and Approve Steering Committee Minutes May 4, 2021	Pradeep	5
Responsibility for Minutes (Open Position)	Sharon	5
Updates from Last Meeting: Charter Planning Council and Chair Update PMC Membership Update GitLab Instance Update Election Supporter Nomination Reminder	Sharon Jonah/Melanie Wayne Sharon Sharon	10
Confirm List of Projects within Scope of Working Group	Pradeep	10
Program Plan and Budget Process Overview Presentation	Paul	20
Membership Update	Ralph	5
Topics for Next Meeting	All	5

Attendees

Steering Committee Members:

Quorum 3-4

- **Pradeep Balachandran (IBM)**
- **Sebastian Ratz (SAP) / Yannic Soethoff (SAP)**
- **Frederic Ebelshäuser (Yatta)**
- **Mark Goodchild (Renesas Electronics)**
- **Mélanie Bats Planning Council Chair**

Steering Committee Regrets:

- N/A

Supporter Members:

- **Remi Schnekenburger (EclipseSource)**
- **Jonah Graham (Kichwa Coders)**
- **Martin Lippert (VMware)**

Committer Members:

- **Andrey Loskutov**
- **Ed Merks**

Other Attendees:

- **Abdul Rahiman Imran (Bosch)**

Eclipse Foundation:

- **Ralph Mueller**
- **Paul Buck**
- **Wayne Beaton**
- **Sharon Corbett**

Action Items from Previous Meeting:

- Charter Finalization: Approved by Executive Director and published to [explore.php](#) (Sharon) DONE

- Planning Council and Chair: Jonah to discuss with the Planning Council May 5/21 as per scheduled Planning Council meeting (Jonah)
Jonah confirmed he discussed the invitation of the existing planning council to become the Eclipse IDE Working Group Planning Council and there was no disagreement raised. Melanie Bats attending Meeting as the Planning Council Chair to the Steering Committee (Welcome Melanie!). Melanie outlined her commitment for a six month period with a view to transition the role to someone else on the Planning Council at the end of that timeframe.
DONE

- Review [data](#) to determine PMC Membership and adjust accordingly (Wayne)
Wayne reviewed the data and made updates.
DONE However, the data requires further review/update and the sheet to be consolidated as it currently looks segregated. (Wayne/Sharon)

- Program Plan and Budget process examples to be sent out before next meeting (Sharon)
DONE

- GitLab instance request for steering committee group (Sharon)
In Progress

Minutes

Approval of Prior Minutes

Motion: Approve Minutes of May 4, 2021, Second: Mark Goodchild

RESOLVED, the Steering Committee unanimously approved the Minutes of the May 4, 2021, Meeting.

Minutes Responsibility Open Role

- Mark Goodchild has agreed to take on this role. Thanks Mark!

Election Supporter Nomination Reminder

- Only one nomination received to date. Nomination Phase ends tomorrow.

Committer Election Paused

- Sharon outlined the reason for the pause of the Committer Seat Election was to ensure the Steering Committee agreed upon the scope of projects within the purview of the working group.

Confirm Projects Within Scope of Working Group

- Wayne explained how the original list of projects included in the [Launch Deck](#) (Slide 8) was based on the Eclipse IDE Packages information.
- It was agreed the [Eclipse IDE 2021-03 list of projects](#) list was a better source of truth rather than the [SimRel information](#). The Eclipse IDE list is to be ported to a spreadsheet where the information can be reviewed and notated. Planning Council to own the responsibility to review for ongoing alignment. Agreed to revisit list every six months (approximately) to determine revisions.
- The [Eclipse IDE 2021-03 project list](#) to be utilized with respect to Committer Member Election to fill the open seat on the Steering Committee. This list identifies projects with committers eligible for nomination and will also serve as the constituency for the election. Cross Projects mailing list will be used to announce the election with a join the general working group mailing list for further information and to remain engaged in the election process.
- Motion: Propose to use the [Eclipse IDE 2021-03 project list](#) to reference the projects within the purview of the working group. Second: Frederic Ebelshäuser
RESOLVED, the Steering Committee approved the motion as presented.

Program Plan and Budget Overview Introduction Presentation

- Paul Buck provided the overview of this process to the attendees outlining the steering committee creates a program plan which outlines the priorities and deliverables for the year ahead. These deliverables feed into the budget based on expected revenues and related costs. The fees collected must cover the costs to support the operation and execution of the working group. The EMO partners with the steering committee to

adjust program plan based on available funding.

- The formal governance obligations associated with this process lies with the Eclipse Board of Directors and the Executive Director/EMO. Authority and responsibility managing working group budgets lies with the Executive Director.
- Annual process (Fall) and when a Working Group is in the stand up phase.
- Steering Committee to familiarize themselves with the examples/samples provided to prepare for next steps.

Membership Update

- Ralph updated the attendees on the membership status

Agenda Topics

- Please feel free to add agenda topics by sending to the Steering Committee mailing list and/or adding to the document directly. Please ensure any additions are in place two days prior to the next meeting.