December 07 2023 Program Plan Work Meeting

We had on the 2023-12-07 an official meeting to discuss the program plan and our general way forward

Attendees

- Thabang Mashologu - Eclipse Foundation
- Michael Plagge – Eclipse Foundation
- Markus Spiekermann - Fraunhofer ISST
- Gerard van der Hoeven - iSHARE
- Sebastian Steinbuss - IDSA
- Sven Löffler - T-Systems
- Eric Samson - Microsoft
- Patrick Hebant – Amadeus (minutes taker)

Meeting Minutes

Introduction

The meeting started with a discussion about PR that was launched as planed on 5th December, with lots of relay through various media. Video testimonials will be included on the website, therefore agreement from speakers will be required (Michael will send the relevant document) IDSA will also contribute to promotion activity during their Annual Review event on the 15Dec, with a short pitch on EDWG.

Milestone plan

Markus Spiekermann presented the updates done to the draft roadmap of EDWG for CY2024: essentially shift of the overall milestone plan by 1 month (to have enough time to establish the working groups), while everyone agreed to keep the autumn release mid-October rather than November.

Agreement to keep 2 milestones (/ stable versions) of the specifications per year, with minor versions in between. Action for Paul/Wayne to organise a presentation of the Eclipse release process to this audience.

Discussion about "adoption phase", for which we need to find a better name. Suggestions to be provided by steerco members, keeping in mind this is should convey the idea that we start to have material that is usable by the community.

Gerard highlighted iShare (and IDSA) already have material / specifications that could be used. This requires dedicated presentation to the group and discussions - see follow-up action below.

Program Plan

Several missing items, such as:

- reach out to the community
- checkpoints with other entities, like DSSC

More generally, today the program plan is not expressing clearly enough the "Why?":

- eg. address the cost of integration and compliance
- objectives of the specification / TCK (Technical Compatibility Kit) and first project implementation

Sven suggested to tackle this with a workshop (possibly f2f?). See follow-up action below.

Follow-up actions

- @mplagge to send relevant paperwork to people involved in video testimonials to obtain approval before publication.

- @pbuckd40 to organise presentation of the Eclipse Release Process to the steering group.

- @sloeffler took the action to send date proposals for a first workshop, so we can really progress on the high level objectives of the EDWG.

- Workshop dates in Berlin:

- 12.01.2023, Dinner, 11.01.2023, 7pm

- 16.01.2023, Dinner, 15.01.2023, 7pm

- 18.01.2023, Dinner, 17.01.2023, 7pm or

- 26.01.2023, Dinner, 25.01.2023, 7pm

- @gvdho to plan a presentation of iShare components, ideally in a dedicated session rather than steerco as it should be done with future specification WG attendees.