Steering Committee Minutes November 16, 2023

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Number of Seats 6 / Quorum is 50% of Committee / Passing a simple resolution is > 50%

Attendees

- Markus Spiekermann - Fraunhofer ISST
- Gerard van der Hoeven - iSHARE
- Sebastian Steinbuss - IDSA
- Christian Weiss - T-Systems
- Peter Koen - Microsoft
- Eric Samson - Microsoft
- Patrick Hebant – Amadeus
- Karla Ferrer - Eclipse Foundation
- Gaël Blondelle - Eclipse Foundation
- Paul Buck - Eclipse Foundation
- Thabang Mashologu - Eclipse Foundation
- Sharon Corbett – Eclipse Foundation

Meeting Minutes

Quorum Reached

- Gerard ven der Hoeven (iSHARE) was welcomed and provided an overview of their objectives for joining the Dataspace working group.

- Approval is requested for the minutes from the November 3rd, 2023 meeting as drafted - Approved. No objections noted.

- Sharon noted that the EF had approved the EDWG charter, the charter is now fully approved. She also provided an overview of the process for future charter updates.

- Karla walked through the PR timeline for the announcement for the Dataspace Working Group, representatives that have not done so already to provide their supporting quotes. Discussion ensued regarding the videos recorded last week at the industry event that some members were at, these videos need to be finalized and approved.

- The [Program Plan and Budget presentation](#) was reviewed with the Steering Committee

- Question was raised regarding when does the steering committee decide which projects are within their purview. It was noted that the WG will have a specific set of criteria that it will establish to be eligible for inclusion in their purview. These criteria will be included in the Program Plan or identified as a high priority work item to get done.

- The EF will provide a sample Program Plan deck on the steering committee mailing list so work can commence on a 2024 candidate EDWG Program Plan

- The EF will create a Gitlab organization for the SC to collaborate

- When will the other committees called out in the charter (Specification, Technical, Marketing) be established? New Year.

- Gerard volunteered to provide an overview iSHARE at an upcoming meeting

Next meeting

- One official Steering Committee meeting will be held in December (December 14th)
- A weekly meeting will be held in the meantime for the purpose of focus on the creation of the Program Plan only

Meeting adjourned